

**MEETING MINUTES  
VALLEY ELEMENTARY SCHOOL  
COMMUNITY COUNCIL  
110 East State Street, Orderville Utah**

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**Opening:**

The meeting of Valley Elementary School Community Council (“the Council”) was duly called and held on **October 15, 2024** at **11:45 a.m.**

**Present were:**

Mary Flanagan, Principal  
Susan Esplin, teacher/Co-Chair (formerly Vice President)  
Mesia Lamb, parent  
Kourtney Millard, parent  
Hope Adair, parent  
Julie Heaton, parent  
Laura Jennings, parent/Secretary

**1. Approval of Agenda: Motion- 2nd-** Julie Heaton/Hope Adair

**2. Approval of Minutes: Motion- 2nd-** Julie Heaton/Mesia Lamb

**3. Announcements:**

- School Lunch Week 10/14-10/18, Pirate theme
- School Board Meeting held at VHS 10/15/24

**4. Discussion:**

Review of SCC Rules of Order and Procedure (“ROP”):

- As requested by the School LAND Trust Program, the language of the ROP will be updated to match the number of parent members adopted by the Council on 10/15/2024.
- Similarly, the Council will refer to the Council President and Vice President as Chair and Co-Chair (respectively) to better align with the language of the ROP.

**5. New Business:**

Approval on SIP Goals 2024-2025: **Motion- 2nd-** Hope Adair/Julie Heaton

Approval on 3 year plan: **Motion- 2nd-** Hope Adair/Susan Esplin

Approval on 5 year plan: **Motion- 2nd-** Julie Heaton/Mesia Lamb

Approval on TSSA: **Motion- 2nd-** Mesia Lamb/Hope Adair

Approval on Website: **Motion- 2nd-** Julie Heaton/Hope Adair

Approval on Website, Community Council Section: **Motion- 2nd-** Julie Heaton/Mesia Lamb

**6. Agenda For Next Meeting:**

Approval on Behavior Plan/Processes

Approval on Title 1 Annual Evaluation of School, Parent and Family Engagement Policy.

**Adjournment:**

Meeting was adjourned at **12:38p.m.** by **Susan Esplin: Motion- 2nd-** Julie Heaton/Hope Adair

The next general meeting will be at Valley Elementary School **November 12th** at **11:45 a.m.**

Minutes Submitted By: Laura Jennings

Approved By: