

**MEETING MINUTES  
VALLEY ELEMENTARY SCHOOL  
COMMUNITY COUNCIL  
110 East State Street, Orderville Utah**

---

**Opening:**

The meeting of Valley Elementary School Community Council was duly called and held on **Tuesday September 10th 2024 at 11:45.**

**Present were:**

Mary Flanagan, Principal  
Susan Esplin, teacher  
Mesia Lamb, parent/Vice President  
Kourtney Millard, parent  
Carlia Bauer, parent  
Hope Adair, parent  
Julie Heaton, parent  
Laura Jennings, parent  
Joseph Sorenson, parent/President

With the approval of the directors present, nominations were held for positions of leadership for the Valley Elementary Community Council.

\_\_\_\_\_ nominated **Hope Adair for Parent position**, \_\_\_\_\_ 2nd the motion.

\_\_\_\_\_ nominated **Kourtney Millard for Parent position**, \_\_\_\_\_ 2nd the motion.

\_\_\_\_\_ nominated **Laura Jennings for the open Secretary position**, \_\_\_\_\_ 2nd the motion.

A vote was taken to elect our new officer(s)/parent(s) to their respective positions, vote passed unanimously.

**1. Approval of Agenda: Motion- Susan Esplin 2nd- Julie Heaton -Passed**

**2. Approval of Minutes: Motion- Susan Esplin 2nd- Hope Adair -Passed**

### **3. Announcements:**

School Website Review-Ideas to improve any section

Ideas to improve **Community Council** Section

School Safety Plans: gates, locks, ordering more gates for open areas of fence, and new state laws on safety.

Parent Teacher Conferences (SEP's) set for October 5th

Safe Routes To Schools: Walk to School day scheduled for October 10th. Beat the Street assembly on Oct. 22nd.

### **4. Open Issues:**

School Safety, parking, crosswalk, busses, and dismissal-Review Plan

**Completed Projects Under Current Admin-** School Wellness Room, Restored School Plays, Assemblies to promote the arts, music, and local talent, Academic Assemblies, Updated basketball poles and hoops on blacktop, Mental Health Awareness/Suicide Prevention rocks (East of Playground), Updated HVAC System, Updated Bell System, after school coding club, Math Recess (Joeie), 3rd Grade garden, STEM lab (also used for Lego League), with a restroom for after school activities, Student Council involved with school projects, Family STEM projects for checkout (in front of school). Additional Reading/Math Lab.

**This Year Projects-** Updated sprinkling system (added alternate flag pole for interim). Add another 6 foot hoop for "full-court" play for K-2. Add **bridge** over wash where trail connects with Nick Hoyt's property for an outdoor learning area. Include student input in this project through STEM activities. Close open gates around the building (Utah code, these gates will be locked during school hours to ensure student safety and will unlock after school).

**1-2 Year Plan-** Switch pick up and bus zones, move cross walk to corner of street along highway (one way 110 East 30 min before and after school). Add a drinking fountain to the STEM lab. Healthy grass field. Continue to meet our SIP Goals. Outdoor Learning Space completed.

**3 Year Plan-** Offer after school programs with 4-H throughout the school year and summers. Continue to meet our SIP Goals. Number line on black top, State Counties on black top.

**5 Year Plan-** Work with town council to upgrade playground equipment, add a walking track, Continue to meet our SIP Goals. United States on Blacktop, Periodic Table on blacktop.

## **5. New Business:**

Training for all Community Council Members, slide show and video  
Discussion on School Improvement Plan (SIP) Goals for 2023-2024  
Discussion on SIP Goals for next year  
Discussion on School Safety  
TSSA-Preliminary Review

## **6. Discussion:**

- Training was completed for all Community Council Members.
- The Completed Projects under Current Admin were reviewed and appreciated.
- SIP Goals for next year were discussed.
- School Safety Plan was reviewed, with reminder that safety officers require existing gates to be locked (with possible exceptions for 5th and 6th grades' recess access). Additional gates on order.
- School Traffic Safety was discussed, with possibilities for 1-2 year plan for improving the layout of bus zones, pick-up zones, teacher/guest parking lots, cross-walks, and community soccer/baseball field. Input needed from traffic safety engineers, town council, and UDOT.
- The TSSA Preliminary Review was discussed.
- The damage to the grass field was discussed, along with plans for improving the field and for avoiding similar situations with the district in future.
- A desire for transparency and equitable treatment among schools in the district was discussed, to meet the needs of students at VES.

## **7. Agenda For Next Meeting:**

Approval on SIP Goals  
Approve 3 year plan  
Approve 5 year plan  
Approval on TSSA  
Approval on Website  
Approval on Website, Community Council Section  
Discussion on Behavior Plan/Processes  
Discussion on Title 1 Annual Evaluation of School, Parent and Family

Engagement Policy.

**Adjournment:**

Meeting was adjourned at **1:37** by **Joseph Sorenson**. The next general meeting will be on October 15th, 2024.

Minutes Submitted By: **Laura Jennings**

Approved By: \_\_\_\_\_